

|| **SENTRAL RESOURCE BOOKING**

OVERVIEW

1. What problem does this module solve?

i Most schools are required to implement a system that handles the booking of resources allocated within the school. A resource can be a room, equipment, technology, or a person. The Resource Booking module enables seamless integration with third party* timetable software or the creation of resource bookings. The module is simple and fast to configure to your specific school's processes and requirements, but comprehensive enough to handle bookings.

2. How does Sentral solve this?

- i** **The Sentral Resource Booking Module:**
- The ease of configuring this module ensures that the schools can start using Resource Booking immediately to also populate an existing timetable
 - Simple & easy tab navigation
 - Eliminates double Booking
 - Allows for recurring and future bookings
 - Offers teachers the ability to book rooms, resources, equipment online
 - Create a variety of rosters, schedules and basic bookings.
 - Time saving and paperless web-based solution that all staff can access to manage resources.
 - Enables booking restrictions and notifications to nominated staff

3. Who will use and get value from this Module?

i The Resource Booking module will be used by faculty staff, teachers and/or office staff who handle day to day bookings, resource allocation record keeping. A deep understanding of current school policies and procedures is essential to ensure data is consistently captured, centralized, transparent for all staff.